

Frequently Asked Questions

Applicable for Admission to the Two-year Full Time On-Campus
MBA in Business Analytics Program: Academic Year 2026-27

BITS Pilani (Pilani Campus)

Application Stage Query:

- **What is the eligibility criteria for admission to the MBA in Business Analytics program?**

Candidates must hold a bachelor's degree of a minimum three years duration in any discipline or its equivalent. A minimum of 60% aggregate marks is required in the qualifying degree. Candidates must have studied at least one subject in Mathematics or Statistics at the high school level (10+2) or higher.

Students in the final year of their qualifying degree program are also eligible to apply, provided they can submit original copies of their results by 1st October 2026. Exposure to a programming language is desirable but not mandatory.

Candidates will be required to appear for the Business Analytics Aptitude Test (BAAT) conducted by BITS Pilani. Final selection will be based on overall performance in:

1. Business Analytics Aptitude Test (BAAT)
2. Personal Interview
3. CAT (2025) / XAT (2026) / GMAT (2025) scores (if available)
4. Prior work experience (if any)
5. Previous academic history

Note: Meeting the minimum eligibility does not guarantee admission into the program.

- **Is there any minimum percentage of marks that I should have obtained in mathematics or statistics at the high school (10+2) or higher level?**

The eligibility criteria do not specify a minimum percentage of marks that must be obtained in Mathematics or Statistics at the high school (10+2) or higher level. Candidates are required to have studied at least one subject in Mathematics or Statistics, but the focus is on having the subject in their academic background rather than a specific percentage. It is advisable to check with the admissions office/department for any updates or specific requirements related to this aspect.

- **Is it mandatory to appear for CAT / XAT / GMAT to be considered for admission to the MBA in Business Analytics program?**

It is not mandatory to appear for CAT (Common Admission Test), XAT (Xavier Aptitude Test), or GMAT (Graduate Management Admission Test) to be considered for admission to the MBA in Business Analytics program. However, if candidates have taken CAT, XAT, or GMAT, their scores may be considered as part of the selection process.

Candidates are required to appear for the Business Analytics Aptitude Test (BAAT) conducted by BITS Pilani.

In summary, while CAT/XAT/GMAT scores can enhance a candidate's application, they are not a mandatory requirement for admission.

- **I am in the final year of my Qualifying Degree. How should I calculate my CGPA / Percentage?**

If you are in the final year of your qualifying degree program, you can apply for admission provided you meet the eligibility criteria. Convert your grades into the CGPA format as per your institution's grading system. Typically, CGPA is calculated by taking the sum of the grade points earned in all subjects and dividing it by the total number of credits. If your institution provides a percentage, you can use that directly. If you need to convert CGPA to percentage, the formula may vary by institution. Ensure to check your institution's specific conversion formula if available.

If selected/offered admission, you must submit the original copies of your results by 1st October 2026 to confirm your eligibility. It is advisable to consult your institution's guidelines for the exact method of calculation and any specific requirements for reporting your CGPA or percentage.

- **Is the CGPA / percentage for entire Qualifying Degree program considered for admission or only the final year is considered?**

The admission process considers the CGPA or percentage obtained throughout the entire qualifying degree program, not just the final year. If you are in the final year, you will need to provide your cumulative performance up to that point, which includes all semesters or years completed.

You must have a minimum of 60% aggregate marks in your qualifying degree to be eligible for admission. In summary, the entire academic performance across the qualifying degree program is taken into account for the admission process.

- **My university mentions the CGPA / percentage for only the final year in the final mark-sheet. Should I still report the CGPA / percentage for entire program while applying for the MBA in Business Analytics program?**
- The application requires an overall CGPA or percentage for the entire qualifying degree program, you may need to calculate it based on the grades from all previous years and semesters, if available.
- **I have not yet completed my Qualifying Degree and till now my CGPA / percentage is below 60%. I expect my final aggregate CGPA / percentage to be more than 60%. Can I apply for the MBA in Business Analytics program?**

Yes, you may apply for the MBA in Business Analytics program. However, once you finish your Qualifying Degree, you should have obtained a minimum of 60% aggregate marks in all the semesters/years combined. Otherwise, any offer of admission to the MBA in Business Analytics program of the institute will stand cancelled whenever you are found to have scored below 60% aggregate marks in your Qualifying Degree.

- **My university calculates CGPA on a scale that is not 10-pointer (e.g. 7 pointer or 9 pointer). Shall I report CGPA in that scale only or convert it to a 10-pointer scale?**

You should convert the CGPA to a percentage on a 10-pointer scale.

- **How can I convert my CGPA to a 10-pointer scale, if my university reports it on another scale?**

If your university has specific guidelines for conversion, it is advisable to follow those. To convert your CGPA to a 10-point scale, you can use the following formula:

For a 7-point scale: $(\text{Your CGPA} / 7) * 10$

For a 9-point scale: $(\text{Your CGPA} / 9) * 10$

Ensure to indicate the original scale and the converted scale if required. When filling out your application, report the converted CGPA along with a note indicating the original scale and the conversion process used.

- **Do I need to get hard copies of my certificates attested by a gazetted officer or will self-attestation suffice?**

Self-attestation of your certificates is sufficient for the application process. This means you can sign and date the copies of your documents to confirm that they are true copies of the originals. It is advisable to check the specific requirements mentioned in the admission guidelines or application instructions provided by BITS Pilani.

- **Can I transfer application fee through my bank to the account of BITS Pilani? If yes, please provide the bank account details.**

No. You need to choose from the list of acceptable modes of payment mentioned in the online application form. Bank account transfer is not accepted. Check the MBA Business Analytics brochure or contact the admissions office directly via email or phone to request the most accurate and updated bank account details, if needed.

- **Can I pay the application fee by cash?**

No, cash is not accepted. BITS Pilani does not accept cash payments for the application fee. It is essential to refer to the official admission guidelines or the application portal for specific instructions regarding payment methods. If you have further questions or need clarification, it is advisable to contact the admissions office directly.

- **How long will it take to get refund in case I have paid multiple times because of technical faults?**

BITS Pilani tries best to resolve such issues at the earliest. However, because of certain technical and operational issues the time may vary for different students. The time it takes to process a refund for duplicate application fee payments due to technical faults can vary. Typically, it may take anywhere from a few days to a few weeks. You should promptly notify the admissions office about the duplicate payment, providing details such as transaction IDs and payment receipts. Ensure to follow any specific procedures outlined by BITS Pilani for requesting a refund. Keep in mind that the actual refund may also depend on your bank's processing time once the refund is initiated by BITS Pilani.

- **Can I get refund of application fee if I am found to be ineligible for the MBA in Business Analytics program or if I am not shortlisted for the second round of the admission process (i.e. personal interviews)?**

Application fees are non-refundable, even if a candidate is found to be ineligible for the MBA in Business Analytics program. Similarly, if a candidate is not shortlisted for the

second round of the admission process (personal interviews), the application fee is not refunded.

It is important to refer to the official admission guidelines or the application portal for specific details regarding the refund policy. For any clarifications or specific inquiries regarding the refund of the application fee, it is advisable to contact the admissions office directly.

- **Is there any type of quota for admission to the MBA in Business Analytics program?**
Admission is only based on merit. It is advisable to check the official admission guidelines for detailed information regarding merit-based admissions for the MBA in Business Analytics program.

- **When can I get the confirmation of my payment of application fee?**

Upon successful payment, you should receive a payment receipt via email or through the application portal. Ensure to check your spam or junk folder if you do not see the confirmation in your inbox.

Typically, you can expect to receive confirmation of your application fee payment shortly after the transaction is processed. This may take anywhere from a few minutes to a few hours, depending on the payment method used. You can also log into your application portal to verify the status of your payment. There may be a section that indicates whether your application fee has been successfully processed.

If you do not receive confirmation within a reasonable time frame, or if you encounter any issues, it is advisable to contact the admissions office for assistance.

- **From where can I get to know the important deadlines for MBA in Business Analytics admission-related activities?**

Please check the website for [BITS Pilani Admission](#). The most reliable source for important deadlines related to the admission process is the official BITS Pilani admissions website. If you have already registered on the application portal, it may provide updates and notifications regarding deadlines and other admission-related activities. Keep an eye on your email for any communications from BITS Pilani regarding important deadlines and updates related to the admission process.

- **Do I need to provide any proof of work experience while applying?**

While applying for the MBA in Business Analytics program at BITS Pilani, you may be required to provide proof of work experience that verifies your employment and duration of service if you have any. If you are a fresher and do not have any work experience, you do not need to provide proof of work experience.

- **I could not download the application form. What can I do?**

Ensure that your internet connection is stable and functioning properly. Try downloading the application form using a different browser (e.g., Chrome, Firefox, Safari, etc.). Clearing your browser's cache and cookies can resolve issues related to loading web pages. After clearing, try accessing the application form again. Ensure that any pop-up blockers or ad blockers are disabled, as they may interfere with the download process.

Go back to the official BITS Pilani admission website and navigate to the admissions section to find the application form link again. If the issue persists, consider reaching out to the technical support team of BITS Pilani for assistance. (Email: baat@pilani.bits-pilani.ac.in; Helpdesk Number: 022-61087541). You can also contact the admissions office directly to inform them of the issue.

- **I have forgotten / lost my application number / user ID / password used for applying. How can I retrieve the same?**

Look for any confirmation emails from BITS Pilani that you received when you initially applied. These emails often contain your application number, user ID, and sometimes your password. Visit the application portal and look for a "Forgot Password" link. You can reach out to technical support for assistance in recovering your login credentials. Provide them with your details (such as name, email address, and any other identifying information) so they can assist you in retrieving your information.

If you are unable to retrieve your application number, user ID, or password through the above methods, contact the admissions office directly.

- **Does BITS Pilani offer part-time / distance education MBA?**

BITS Pilani offers a full-time residential MBA in Business Analytics program. For specific inquiries regarding part-time or distance education options, please visit the website of [Work Integrated Learning Program \(WILP\)](#) to know more about the same. The admission criteria and mode of operation are different for the program run by WILP Division.

- **What is the shortlisting criteria for the second round of the admission process? Will all students applying for MBA in Business Analytics program be invited for the second round?**

All students applying for the MBA in Business Analytics program may not be invited for the second round of the admission process, whereby personal interviews are conducted. Shortlisting for the second round will be done based on the performance in the Business Analytics Aptitude Test (BAAT).

- **What documents do I need to upload while filling out the application form?** You should have scanned copies of the following documents ready to properly complete the application.

Documents	File Type	Size
Your passport sized photo	Image	50 KB – 500 KB
Scanned copy of your signature	Image	20 KB – 200 KB
Proof of date of birth (Standard X mark-sheet or certificate)	PDF / Image	50 KB – 1 MB
Qualifying Degree mark-sheet	PDF / Image	50 KB – 1 MB
Qualifying Degree certificate (if available)	PDF / Image	50 KB – 1 MB
Standard XII mark-sheet	PDF / Image	50 KB – 1 MB
Standard X mark-sheet	PDF / Image	50 KB – 1 MB

Work experience certificate(s) / last salary slip(s) as a single file (for candidates with work experience)	PDF / Image	100 KB – 5 MB
GMAT Scorecard (for candidates who have appeared for GMAT in 2024)	PDF / Image	100 – 1 MB

* Image file can be of either file extension jpg/jpeg/gif/png.

* Casually taken photos or selfies are not acceptable. Please provide your photo in a single colour background only (white, red or blue).

- What other things I would be asked to fill in the application for?**

Apart from the personal, educational and work experience details, you need to fill the answers to the following three questions as well while filling the application form: ○ Why do you want to pursue MBA in Business Analytics? (Max. 300 words) ○ What do you expect to learn while pursuing MBA in Business Analytics? (Max. 300 words) ○ What makes you a suitable candidate for an MBA in Business Analytics? (Max. 300 words)

- What is the Syllabus and pattern for Business Analytics Aptitude Test (BAAT)?** The BAAT will comprise of a) Management Aptitude Section and b) Analytics Aptitude Section. The total duration of the test is 3 hours, and there is no sectional time limit. The syllabus and pattern is as follows:

a) **Management Aptitude Section:** This section will measure management aptitude in three areas– Quantitative Ability, Verbal Ability & Reading Comprehension and Data Interpretation & Logical Reasoning. The questions will be multiple choice.

Verbal Ability: Verbal Reasoning, Sentence completion, Grammar, Syllogisms, Jumbled paragraphs, Para Completion and inference, Contextual usage, Foreign language words used in English, Reading Comprehension, Analogies, Sentence correction, Verbal Logic, Different usage of same word, Idioms, Parajumbles, Antonyms.

Data Interpretation and Logical Reasoning: Blood Relations, Series, Proposition, Direction Sense, Coding-Decoding, Assumptions, Puzzles, Clocks and Calendars, Statements, Data Arrangement, Family Tree, Binary Logic, Seating Arrangement, Sets & Caselets, Syllogism, Venn Diagram, Data Structures, Tables & Pie Charts, Data Sufficiency, Bars & Line Graphs.

Quantitative Aptitude: Geometry, Trigonometry, Algebra, Mensuration, Partnership (Accounts), Profit & Loss, Ratios and Proportion, In-equations Quadratic and linear equations, Surds and Indices, Time-Speed-Distance, Number System, Geometric Progression, Inequalities, Work and Time, Percentages, Logarithms.

b) **Analytics Aptitude Section:** The objective of the analytics aptitude test is to check candidate's basic aptitude on computers and mathematics. The questions will be of multiple choice from Matrices; Linear Algebra; Coordinate geometry in two dimensions, Basic Differential and Integral Calculus; Numerical Analysis; Probability and combination; Fundamental Programming Concepts; Basic Data Structures (arrays, lists, stacks, and queues); Boolean Algebra.

- **What is the marking scheme for the Business Analytics Aptitude Test (BAAT)?** Each correct answer will be awarded 3 marks and each wrong answer will result in deduction of 1 mark. No marks are awarded for questions not attempted.
- **How can I rectify any error, which I made during the application process?**
Check the official BITS Pilani admissions website for brochure or the application guidelines to understand the process for making corrections. If the application portal allows, log in to your account and check if there is an option to edit or update your application details. Reach out to the admissions office directly via email or phone.

BAAT and Personal Interview Stage Query:

- **What are the different stages in the selection process?**
The admission process comprises the following steps:
Step 1: Candidates will apply for admission by filling the application form.
Step 2: Applicants' eligibility status will be verified through the application form.
Step 3: Applicants satisfying the eligibility criteria will be called for the Business Analytics Aptitude Test (BAAT), which comprises of Management Aptitude Section and Analytics Aptitude Section.
Step 4: Applicants will be shortlisted for Personal Interview (PI) based on their performance in BAAT. The institute will decide the cut-off marks for BAAT.
Step 5: Final selection will be based on overall performance in i) Business Analytics Aptitude Test, ii) Personal Interview & iii) CAT/XAT/GMAT (if available), along with prior work experience, and previous academic history.
A certain weightage will be given to candidates having good percentile in CAT / XAT / GMAT.
- **How does BITS Pilani evaluate a candidate before making offer for provisional admission?**
The offers for provisional admission will be made based on following evaluation parameters.

Table 1: Selection Process: Points

Criteria	Weightage
Points for entrance exam performance	50
Points for Class XII Marks	5
Points for Qualifying Degree Marks	5
CAT / XAT / GMAT performance	10
Work experience	5
Personal Interview	20
Extempore (at the time of Personal Interview)	5
Total	100

- **Can I change the venue for BAAT?**
The BAAT exam will be conducted at dedicated centers (locations). Preference for BAAT center will be given by the candidate in the application form. The Institute will allot the

final center for BAAT considering all constraints at its discretion. The ability to change the venue for the BAAT is subject to the policies set by BITS Pilani.

If you need to change your BAAT venue, the best course of action is to contact the admissions office directly. Provide them with your details and the reason for the request. If allowed, you may need to submit a formal request to change the venue, along with any required documentation or justification.

Venue changes may depend on availability and logistical considerations, so it is advisable to make the request as early as possible

- **What will be the mode of conducting Personal Interview (PI)?**

PI will be conducted online. The details for PI will be provided to candidates shortlisted for PI. Candidates may be required to use video conferencing platforms (e.g., Zoom, Microsoft Teams, Google Meet) for the interview.

- **What documents should I have with me during the Personal Interview?**

When you appear for the PI, you should have all the original documents that you uploaded during the application process. When attending the PI for the MBA in Business Analytics program at BITS Pilani, it is advisable to have the following documents ready:

1. A printed copy of your completed application form for reference during the interview.
2. Copies of your academic transcripts and certificates from all previous educational qualifications (e.g., undergraduate degree, any postgraduate degrees).
3. Experience certificates, offer letters, or any official documentation verifying your employment history.
4. A government-issued ID (e.g., Aadhaar card, passport, voter ID) to verify your identity.
5. A current copy of your resume or curriculum vitae that outlines your academic and professional background.
6. A copy of your statement of purpose or any essays submitted as part of your application, as they may be referenced during the interview.

Any other relevant documents that may support your application or provide additional context to your qualifications (e.g., certificates of achievements, awards, or extracurricular activities).

Admission Stage Query:

- **Please provide a break-up of fee structure (mentioning components which may not be charged in 2nd year/ additional components, e.g. PS fee, Placement fee etc.)** Check the official BITS Pilani admission website for break-up of fee structure for MBA in Business Analytics program.

- **Do I need to pay the semester and hostel fee during summer vacation?**

If you are not taking any courses during the summer vacation and are not enrolled in a summer term, you generally do not need to pay the semester fee during that period.

If you are enrolled in a summer term, you will likely need to pay the associated semester fees for that term, along with any applicable hostel fees if you are residing on campus.

- **What is meant by term fee?**

The term fee refers to the fee charged for a specific academic term or semester in a program. It covers various costs associated with the educational services provided during that period. A term fee is applicable for a defined duration, typically corresponding to a semester (e.g., first semester, second semester) or a specific academic term (e.g., summer term).

- **Do I need to pay admission fee in each semester or year of my study?**

One has to pay admission fee only once while taking admission to a particular program. After the initial admission fee, you will only need to pay the semester or term fees for each subsequent semester or academic term during your study. It is advisable to review the fee structure on official BITS Pilani admissions website.

- **Why do you charge other advances (as mentioned in the fee structure)?**

Advances constitute a fixed amount, which is adjusted against the actual expenditure incurred by a student towards mess bills, electricity bills and other miscellaneous expenditure. This is payable at the beginning of each semester / term and adjustable at the end of the same.

- **Does BITS Pilani have any tie up with banks for facilitating education loan?** No, BITS Pilani has no tie up with banks for facilitating education loan. Generally students are easily able to secure education loans from banks. Students are typically required to meet certain eligibility criteria set by the banks, which may include academic performance, admission status, and financial background.

- **Can I transfer admission fee through my bank to BITS Pilani account? If yes, please provide the bank account details.**

No, you need to pay the admission fee by choosing from the list of acceptable modes of payment mentioned in the offer letter online. After completing the payment, keep the transaction receipt and confirm with the admissions office that your payment has been received and processed.

- **Can I pay the admission fee by cash?**

No, you cannot pay admission fee by cash. BITS Pilani does not accept cash payments for the admission fee.

- **When can I get the confirmation of my payment of admission fee?**

Upon making the payment (via bank transfer, online payment, or demand draft), you may receive an immediate acknowledgment or receipt from the payment platform or bank. Payments made through the official payment portal are usually processed quickly, and confirmation may be received shortly after the transaction. Generally, confirmation of payment of admission fee is provided within three working days.

If you do not receive confirmation within a reasonable time frame (typically 3-5 business days), it is advisable to follow up with the admissions office to ensure that your payment has been received and processed.

- **I have been kept in the waitlist for admission to the MBA in Business Analytics program. How can I know the waitlist number?**

BITS Pilani does not provide any waitlist number to candidates. If there is any update in the status, the same will be announced through the admission website during the next iteration of the admission process. Review any official communication (emails or letters) you received from BITS Pilani regarding your admission status. Log in to the BITS Pilani admission portal using your credentials. The portal may provide details about your application status.

- **Do the waitlisted candidates need to pay any amount to BITS Pilani to retain their position?**

If a candidate is offered admission later, they will be required to pay the admission fee at that time to secure their place in the program.

- **How long will it take to get refund in case I have paid multiple times because of technical faults?**

BITS Pilani tries best to resolve such issues at the earliest. Upon identifying a duplicate payment, it is important to notify the BITS Pilani admissions office as soon as possible. This can help expedite the refund process. Typically, refunds may take anywhere from 2 to 4 weeks to be processed after the request is submitted.

If you do not receive the refund within the expected timeframe, it is advisable to follow up with the admissions office to check on the status of your request.

- **How long will it take to get refund if I want to withdraw my acceptance of admission offer?**

To initiate the refund process, you must formally notify the BITS Pilani admissions office of your decision to withdraw your acceptance of the admission offer. This can typically be done via email or a written letter. The time it takes to process a refund after withdrawing your acceptance can vary, but it generally takes around 2 to 4 weeks.

If you do not receive the refund within the expected timeframe, it is advisable to follow up with the admissions office to check on the status of your request.

- **Is there any provision of direct seat allotment for admission to MBA in Business Analytics program?**

There is no provision for direct seat allotment in the MBA in Business Analytics program. Admission is competitive, and candidates are selected based on their performance in the entrance test, interview, and other criteria. If you come across any such offer, please inform the Admission Office immediately by sending a mail to mba.admissions@pilani.bits-pilani.ac.in.

- **Do I need to provide any proof of work experience during final admission?**

Yes, you should provide experience certificate(s) or joining letter along with last salary slip for each organization that you have served. Proof of work experience is usually submitted

along with other admission documents during the final admission process or as part of the application form.

- **Which all documents should I carry when reporting for admission in the campus?** A tentative list of documents is mentioned below, that you should carry while reporting for admission in the campus. The final list will be provided to the students invited for reporting to finalize their admission.

- A printed copy of your admission offer letter from BITS Pilani.
- Receipts or proof of payment for the admission fee and any other fees paid.
- Original Mark-sheets or grade card for all years / semesters of the Qualifying Degree
- Final or provisional certificate of Qualifying Degree (If your final result of the qualifying examination is not available on the reporting date, then you should have at least already appeared in all exams of final year and you should submit your Qualifying Degree and mark-sheets latest by 1st October, 2026)
- Transfer Certificate / Migration certificate
- Matriculation / 10th pass certificate
- Medical Examination Report (in the proforma provided by the institute)
- Affidavit on anti-ragging
- Proof of work experience (experience certificate or joining letter along with last salary slip for each organization)
- A government-issued photo ID (e.g., Aadhar card, passport, voter ID).
- Several recent passport-sized photographs (usually 4-6).

- **Does BITS Pilani provide accommodation facility to accompanying guardians during the initial visit for orientation in BITS Pilani campus?**

The institute does not provide accommodation facility to the accompanying guardians during their initial visit for orientation in BITS Pilani campus. However, there is some accommodation option available inside the campus and in the nearby area. Guardians may need to seek accommodation in nearby guest houses, hotels, or other lodging options outside the campus if on-campus accommodation is not available.

Miscellaneous

- **What are the contact options for resolution of inquiry which are not stated above?**

You can send your inquiries to the admissions office via email. The email address is typically provided on the official BITS Pilani website. Call the admissions office for immediate assistance. The contact number is also available on the official website.

For specific inquiries related to the MBA in Business Analytics program, you can contact the Department of Management directly. Reach out to the faculty in charge or the department's official email for program-related questions. Call the department office for direct communication. **Visit the official BITS Pilani website for FAQs, contact information, and additional resources that may address your inquiries.**